

THE CITY BRIDGE TRUST COMMITTEE

Thursday, 9 May 2019

Minutes of the meeting of the City Bridge Trust Committee held at the Guildhall EC2 at 1.45 pm

Present

Members:

Dhruv Patel (Chairman)	Deputy Edward Lord
Alderman Alison Gowman (Deputy Chair)	Jeremy Mayhew
Simon Duckworth	Wendy Mead
Marianne Fredericks	Paul Martinelli
Deputy Jamie Ingham Clark	Ian Seaton

Officers:

Joseph Anstee	- Town Clerk's Department
David Farnsworth	- Chief Grants Officer & Director of City Bridge Trust
Karen Atkinson	- Chamberlain's Department
Jenny Field	- The City Bridge Trust
Ciaran Rafferty	- The City Bridge Trust
Tim Wilson	- The City Bridge Trust
Jack Joslin	- The City Bridge Trust
Lily Brandhorst	- The City Bridge Trust
Jemma Grieve Combes	- The City Bridge Trust
Scott Nixon	- Town Clerk's Department

1. APOLOGIES

Apologies were received from the Karina Dostalova, Peter Dunphy and Alderman Susan Langley.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Alderman Alison Gowman declared a personal interest in Item 15f by virtue of attendance at the Church.

Ian Seaton declared an interest in Item 15b by virtue of his Livery Company's support of London Youth.

Jeremy Mayhew declared a personal interest in Legal Education Foundation by virtue of his role as a non-executive Member of the Legal Services Board.

3. ORDER OF THE COURT OF COMMON COUNCIL

The Committee received an Order of the Court of Common Council of 25 April 2019 appointing the Committee and approving its Terms of Reference.

4. **ELECTION OF CHAIRMAN**

The Committee proceeded to elect a Chairman in accordance with Standing Order No.29. The Town Clerk read a list of Members eligible to stand and Dhruv Patel, being the only Member who expressed his willingness to serve, was duly elected as Chairman of the Committee for the ensuing year.

5. **ELECTION OF DEPUTY CHAIRMAN**

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No.30. In accordance with Standing Order 30, paragraph 3a, Alderman Alison Gowman, as the immediate past Chair and being willing to serve, was duly elected as Deputy Chair of the Committee for the ensuing year.

6. **APPOINTMENT OF CO-OPTED MEMBERS**

RESOLVED – That the Committee appoint Jannat Hossain and William Hoyle as co-opted Members of the Committee.

7. **MINUTES**

RESOLVED – That the public minutes and non-public summary of the meeting held on be agreed as an accurate record.

8. **APPOINTMENT TO THE SOCIAL INVESTMENT BOARD**

RESOLVED – That the Committee appoint Alderman Alison Gowman, Jeremy Mayhew and Dhruv Patel to the Social Investment Board.

9. **OUTSTANDING ACTIONS**

RESOLVED – That the Outstanding Actions update be noted.

10. **PROGRESS REPORT**

The Committee received the regular progress report of the Chief Grants Officer & Director of City Bridge Trust (CGO) and discussed the updates provided.

Stepping Stones

HR Update

Cornerstone Fund

Brexit Update

RESOLVED – That the report be noted.

11. **RISK REGISTER FOR BRIDGE HOUSE ESTATES**

The Committee received a report of the CGO providing the Committee's section of the key risks register for Bridge House Estates (BHE) for review.

RESOLVED – That the City Bridge Trust Committee:

- a) review the four risks currently on the register for this Committee and confirm that appropriate control measures are in place; and
- b) confirm that there are no other risks relating to the services overseen by the CBT Committee which should be added to the BHE risk register.

12. REVIEW OF BRIDGING DIVIDES - YEAR ONE

The Committee received a report of the CGO providing a review of progress towards implementing the Bridging Divides Strategy in Year One (2018-19), including key learning points.

RESOLVED – That the Committee note information on progress towards implementing Bridging Divides to date, including key learning points and recommendations, as presented.

13. FINANCIAL POSITION OF CBT IN RESPECT OF THE YEAR ENDED 31 MARCH 2019

The Committee received report of the CGO and the Chamberlain setting out CBT's position against budget for the year ended 31 March 2019.

RESOLVED – That the report be noted.

14. GRANTS BUDGET AND APPLICATIONS TODAY

The Committee received a report of the CGO summarising grant applications recommended for decision at the meeting, and those that had been considered since the last meeting under schemes of delegation.

RESOLVED – That the report be noted.

15. GRANTS AND STRATEGIC INITIATIVES RECOMMENDATIONS AND ASSESSMENTS

The Committee noted the Bridging Divides eligibility criteria set out in one-page format as suggested by Members. A Member asked that this be kept on future agendas as it was a helpful reminder. The Chairman suggested transferring it to a leaflet or postcard format.

a) **Kingston Voluntary Action**

The Committee noted that the application was part of the Cornerstone Fund.

APPROVED £303,800 over two years (2 x £151,800) towards a project increasing and embedding digital skills amongst small voluntary organisations across London.

b) **Partnership for Young London**

APPROVED £138,000 over two years (£68,000; £70,000) towards a project designed to improve how young people's lived experience can shape and influence data collection and research thereby improving services that affect them.

c) **Core Arts**

APPROVED a grant of £150,000 towards the purchase of specially designed shipping container pod offices on the site on condition that a satisfactory lease is finalised with LB Hackney.

d) **Council for the Protection of Rural England**

APPROVED a grant of £120,000 over three years (3 x £40,000) towards of developing a web-based platform and map to promote London's parks and green spaces, on condition that a satisfactory reserves policy for CPRE London is provided.

e) **Strategic Initiative - Centre for the Acceleration of Social Technology (CAST) - Digital Catalyst Project**

APPROVED a grant of £400,000 over two years (2 x £200,000) towards the London element of an initiative to make civil society more resilient by embedding digital in their strategy, services and governance. Release of funding in Year 2 is conditional on CAST being able to demonstrate the viability of the programme in 2020/21. The grant is also conditional on CAST providing a satisfactory revised reserves policy.

f) **West London Mission Methodist Circuit**

APPROVED £114,350 over three years (£34,740; £39,238; £40,372) to cover the salary and on costs of a specialist mental health worker for homeless people to work alongside a multi-disciplinary team at Seymour Place.

g) **Crimestoppers - London Board**

APPROVED £96,200 over three years (£31,900, £32,000, £32,300) towards the project running costs of Hidden Harms in London.

h) **St. Michael's Fellowship**

APPROVED £140,800 over three years (£46,000, £46,900, £47,900) for the full-time salary of a Young Parent Practitioner and associated on-costs.

i) **Bail for Immigration Detainees (BID)**

APPROVED £150,000 over five years (5 x £30,000) towards Legal Manager salary costs and overheads, on the condition that all funds are restricted for support to London clients.

j) **Legal Education Foundation**

APPROVED £320,000 over three years (£80,000; £180,000; £80,000) towards the costs of providing 6 Justice First Fellowships in London.

k) **YWCA England and Wales**

APPROVED £100,000 over three years (£34,000, £33,000, £33,000) towards the project running costs for Work It Out in London.

l) **Evelyn Oldfield Unit**

APPROVED £254,700 over 5 years (£50,300; £48,800; £52,000; £50,600; £53,000) towards the costs of a Project Co-ordinator (21 hours per week) and associated running costs.

m) **Greater London Volunteering**

APPROVED £500,000 over two years (£222,500; £277,500) towards the continued development of London Plus, through the legal entity, Greater London Volunteering. Funding in Year 2 is conditional on satisfactory progress being made in diversifying the organisation's funding base.

n) **Auditory Verbal Centre**

APPROVED £135,000 over three years (£50,000; £45,000; £40,000) to provide auditory verbal therapy to deaf children and their families in London.

o) **Independent Living Agency (ILA)**

APPROVED £66,800 over two further and final years (£33,100; £33,700) for a part-time Project Co-ordinator (21 hours per week) and project costs for delivering the Peer Support Brokers programme for Londoners.

p) **INQUEST Charitable Trust**

APPROVED £283,300 over five years (£54,400, £55,500, £56,800, £57,700, £58,900) for the salary and on-costs of a full-time Senior Caseworker (London).

q) **Pursuing Independent Paths**

APPROVED £77,900 over a further and final two years (2 x £38,950) for salaries and related costs of delivering the Performing Arts project for young adults with learning disabilities.

16. **TO CONSIDER REPORTS OF THE CGO AS FOLLOWS: -**

a) **Applications Recommended for Rejection**

RESOLVED – That the Committee reject the grant applications listed in the accompanying schedule.

b) **Funds Approved or Declined Under Delegated Authority**

The Committee received a report of the CGO which advised Members of five expenditure items, totalling £28,200, which had been presented for approval under delegated authority to the CGO in consultation with the Chairman and Deputy Chairman.

RESOLVED – That the report be received, and its contents noted.

c) **Withdrawn and Lapsed Applications**

The Committee received a report of the CGO which provided details of six applications which had been withdrawn or had lapsed.

RESOLVED – That the report be noted.

d) **Variations to Grants/Funds Awarded**

The Committee received a report of the CGO which advised Members of a variation to one grant agreed by the CGO, plus one correction to a previous report, since the last meeting.

RESOLVED – That the report be noted.

e) **Report on Learning Visits**

The Committee received a report of the CGO about two visits that had taken place.

RESOLVED – That the report be received.

f) **City Bridge Trust Communications & Events Attended**

The Committee received a report of the CGO updating on the communications work of the City Bridge Trust.

RESOLVED – That the report be noted.

17. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

There was no other business.

19. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.	Exempt Paragraphs
21 - 22	3
23	3, 5
24 – 25	-

20. **NON-PUBLIC MINUTES**

RESOLVED – That the non-public minutes of the meeting held on 21 March 2019 be agreed as an accurate record.

21. **PIPELINE OF PRO-ACTIVE STRATEGIC GRANTS**

The Committee received a report of the CGO.

22. **INTEGRATING THE PHILANTHROPY STRATEGY WITHIN BRIDGING DIVIDES**

The Committee considered a report of the CGO.

23. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

24. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The meeting closed at 2.50 pm

Chairman

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